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Steps for filing Shareholding Pattern	Index	Before you begin	Overview	XBRL Excel Utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center. Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above
- 2. The system should have a file compression software to unzip excel utility file.
- Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

4	ω	2	1	Section 1
Shareholding Pattern	Summary	Declaration	Details of general information about company	3. Index
Shareholding Pattern	Summary	Declaration	General Info	



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4. Steps for Filing Shareholding Pattern

format. (Formats will get reflected while filling data. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct

Use paste special command to paste data from other sheet.

also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt II. Validating Sheets: Click on the "Validate " button to ensure that the sheet has been properly filled and

again follow the same procedure to validate all sheets. excel utility will prompt you about the same and stop validation at the same time. After correction, once that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure you about the same

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

sheet is completed. Now click on 'Generate XML" to generate XBRL/XML file. IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all

Save the XBRL/XML file in your desired folder in local system.

generate html report V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report" to

Save the HTML Report file in your desired folder in local system.

To view HTML Report open "Chrome Web Browser" .

To print report in PDF Format, Click on print button and save as PDF.

browse to select XML file and submit the XML. to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login

5. Fill up the Shareholding Pattern

1. Cells with red fonts indicate mandatory fields.



Disdesses of notes on sharsholding pattern for company terrarks explanatory	Disclosure of notes in case of public share holding is less then 25 percentage.	Disclosure of notes in case of promoter holding in decentacibled form is less than 100 parcentage.	
Additions	Address	2dd (princ)	



- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- You are not allowed to enter data in the Grey Cells.
- mandatory field. If fields are not applicable to your company then leave it blank. Do not insert Zero unless 7 S
- generating XML. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for
- 6. Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- ask you to provide the range of rows you want to delete 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will
- Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes



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General information about company	
Scrip code	509367
NSE Symbol	N A
MSEI Symbol	N A
ISIN	INE628Y01010
Name of the company	ANDHRA PRADESH TANNERIES LIMITED
Whether company is SME	No
Class of Security	Equity Shares
Type of report	Quarterly
Quarter Ended / Haif year ended/Date of Report (For Prelisting / Allotment)	30-09-2018
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date	
Shareholding pattern filed under	Regulation 31 (1) (b)





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Whether company has equity shares with differential voting rights?	Whether any shares held by promoters are pledge or otherwise encumbered?	Whether the Listed Entity has any shares in locked-in?	Whether the Listed Entity has any shares against which depository receipts are issued?	Whether the Listed Entity has issued any Warrants?	Whether the Listed Entity has issued any Convertible Securities?	Whether the Listed Entity has issued any partly paid up shares?	Particular
No	No	No	No	No	No	No	Yes/No
No	No	No	No	No	No	No	Promoter and Promoter Group
No		No	No	N _o	No	No	Public shareholder
No		No	No	No	No	No	Non Promoter- Non Public

